

**Guidelines for Special Exception Review Procedures for Submitted Manuscripts
(Requirement for Obtaining a Doctoral Degree from the
Graduate School of Life Sciences)**

- For Enrolled Students in the Doctoral Program (3-Year Course)

If it is anticipated that a manuscript where the student is first author will not be accepted by the end of February, a review of the under-review manuscript can be conducted as a substitute for Degree Requirement (2).

- For Doctoral Students Who Have Completed Coursework

Students who withdrew after completing course requirements following the successful defense of their doctoral dissertation and final examination may also apply for the Special Exception Review.

Application Eligibility Criteria:

1. The manuscript subject to review must be submitted to an academic journal ranked in the CiteScore Top 10%.
2. A review response must be received prior to submitting the application for Special Exception Review. If the review response is "Reject", the application for Special Exception Review will not be permitted.

Review Process Timeline:

- For enrolled students in the 3-year doctoral program, the Special Exception Review will be conducted between November and December.
- For students who withdrew upon completing course requirements, it will be conducted between October and November.

(Notes)

- Journal status as CiteScore Top 10% is determined at the time of manuscript submission.
- Even if a Special Exception Review is conducted, standard doctoral dissertation reviews (Procedure Guidelines pages 1 to 8) must also be performed to satisfy Degree Requirements (3) and (4).
- Even if the applicant passes the Special Exception Review, the doctoral degree cannot be conferred if the applicant fails the dissertation defense or the final examination.

1. Submission of Application Form for Special Exception Review

- (1) Required Document: Application Form for Special Exception Review

(2) Form: Please download the form from the URL below.

Graduate School of Life Sciences Website: "For Students → Completion and Advancement to the Doctoral Course Procedures → Information about Completion and Advancement to the Doctoral Course Procedures → Ph.D. Dissertation submission and other procedures"

<http://www.lifesci.tohoku.ac.jp/oncampus/completion/doctor.html>

(3) Submission Deadline & Place of Submission:

- Enrolled Students (3-Year Doctoral Program): Deadline Wednesday, October 28, by 17:00 to the Academic Affairs Section, Graduate School of Life Sciences
- Doctoral Students Who Have Completed Coursework: Please inquire with the Academic Affairs Section

2. Submission of Written Oath for Special Exception Review

(1) Required Document: Written Oath for Special Exception Review

(2) Form: Please download the form from the URL below.

Graduate School of Life Sciences Website: "For Students → Completion and Advancement to the Doctoral Course Procedures → Information about Completion and Advancement to the Doctoral Course Procedures → Ph.D. Dissertation submission and other procedures"

<http://www.lifesci.tohoku.ac.jp/oncampus/completion/doctor.html>

(3) Submission Deadline & Place of Submission:

- Enrolled Students (3-Year Doctoral Program): Deadline Wednesday, October 28, by 17:00 to the Academic Affairs Section, Graduate School of Life Sciences
- Doctoral Students Who Have Completed Coursework: Please inquire with the Academic Affairs Section

3. Submission of Doctoral Dissertation (For Special Exception Review)

(1) Required Document: Doctoral Dissertation (For Special Exception Review) *PDF Format

(2) Submission Method:

[【提出フォーム（特例審査用論文）・ Submission Form \(Thesis/Dissertation for Special Exception Review\)】](#)

Log in using your Tohoku University account (@dc.tohoku.ac.jp). After uploading the file, click "Submit" in the final section.

(3) Submission Deadline:

- Enrolled Students (3-Year Doctoral Program): Deadline October 28, by 17:00
- Doctoral Students Who Have Completed Coursework: Please inquire with the Academic Affairs Section

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