

About File Format for Abstracts

File Format	Word (Recommended at the time of preparing)	If possible, please use the fonts listed in "Fonts" below. Note: When converting Word documents to PDF, be sure to check for layout, garbled text, and broken images.			
	PDF (Format at the time of submission)	Google Form submissions must be in PDF format. (See "Notes on PDF creation" below)			
Paper Size	A4 size, vertical				
Margins	25mm at top and bottom, 20mm at left and right				
Font (recommended)	M S 明朝	Please avoid proportional fonts (e.g. M S P 明朝/M S P ゴシック). There is a possibility of garbled characters.			
	M S ゴシック				
	Times New Roman				
Font Size	Title: 14 points				
	Laboratory name, author name: 12 points				
	Main text: 10 points				
Format	Please write the title, laboratory name, author, and main text in this order. Figures, photos, etc. should be integrated into the main text.				
Notes on PDF creation	<p>- To prepare PDF file, please use Distiller which is available with Adobe Acrobat or PageMaker.</p> <p>- You can also use dvipdfm, which can create PDF files from TeX output in dvi format. Be sure to embed the fonts you use. This is the main cause of garbled characters.</p> <p>- If images are included, please make the file 300 dpi or higher.</p>				
Resolution for image creation (recommended)	For scanning (when the original document is the same size)	Type	Scanner Mode	Resolution	File Saving Format
		Color Photo	RGB	200dpi or higher	JPEG
		Black-and-white Photo	Greyscale	200dpi or higher	JPEG
		Black-and-white figure	Monochrome binary	400dpi or higher	BMP
	For digital camera	Number of pixels: 2 million pixels or more; JPEG file saving format			
Other	<p>- If a graph or table created in Excel is pasted, the ground pattern and netting will be replaced as appropriate when output in PDF. (The thinnest line type or decorative border for tables will not be output.)</p> <p>- Not only in Excel, but also in graphs and figures, there are cases where embedded symbols, characters, etc. may fall over, become misaligned or distorted, causing the result not to be as expected. Please be sure to check the PDF file after creation.</p>				